



## Capital Planning Committee

Capital Plan for FY2023 (July 1, 2022 – June 30, 2023)  
5-Year Plan for FY2023 – FY2027

Date: Thursday, January 20, 2022  
Time: 5:00pm-7:00pm  
Location: Zoom Meeting

### Minutes

Attendance: Joseph Barr,  
Ida Cody,  
Kate Leary,  
Kate Loosian,  
Phyllis Marshall,  
Sandy Pooler,  
Julie Wayman, Management Analyst,  
Timur Kaya Yontar.

Not in attendance: Michael Mason,  
Chris Moore,  
Jon Wallach.

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**Meeting Opened:** Mr. Yontar called the meeting to order at 5:06pm and noted that the presentation from the Department of Planning and Community Development would not take place at this meeting and would be deferred to a future meeting.

**Approval of Minutes:** The minutes from the January 6, 2022 meeting were reviewed and approved by the following vote:

Joseph Barr: Yes,  
Ida Cody: Yes,  
Kate Leary (seconded motion to approve): Yes,  
Kate Loosian (made motion to approve): Yes,  
Phyllis Marshall: Yes,  
Michael Mason: Absent,  
Chris Moore: Absent,  
Sandy Pooler: Yes,  
Jon Wallach: Absent,

Timur Kaya Yontar: Yes.

**Future Calendar and Other Business:** Mr. Yontar reminded the Committee that the next meeting will take place on February 3, 2022, and will mostly consist of reviewing the draft presentation to the Finance Committee (FinComm). He also noted that FinComm has requested that we present at their meeting on Monday, March 7.

Mr. Yontar also let Committee members know that Brian Rehrig, a long-time member of the Committee until his recent retirement, was experiencing significant health problems and had recently started hospice care.

**Presentation to the Finance Committee:** The majority of the meeting was taken up by the Committee reviewing the 2021 presentation to FinComm, suggesting potential changes, additions, and deletions, and assigning responsibility for each slide and the associated updates. Mr. Yontar requested that Committee members make changes by the end of the day on February 1, so that there was time for review prior to the next meeting. Ms. Wayman has made the draft presentation available in a shared location online, so Committee members can make their updates in a single file, eliminating problems with version control.

Most of the changes and assignments were noted in the presentation file, but a few key discussion points included the following:

- Ms. Marshall indicated that there won't be any rescission of prior year borrowing, so that item will be a recommendation of no action. In addition, it doesn't look like Town Meeting will need to vote to reallocate any previously bonded funds to different projects, but Ms. Marshall will double check on that.
- The Committee decided to add a slide that separately shows the capital projects that will be funded from the American Rescue Plan Act.
- In the project budget listings, it was noted that FY23 figures are listed in black, while future year figures are listed in grey.
- Ms. Wayman will talk to the Town's Public Information Officer, Joan Roman, about providing pictures to support the presentation.
- Mr. Pooler provided a brief update on the Central School/community center construction and indicated that there are discussions with the general contractor about cost increases for the project. The Town is looking for potential related funding sources that could legitimately be used to supplement existing funding to complete the full project.

**New Business:** There was no new business to discuss.

**Meeting Adjournment:** The meeting adjourned at 6:00pm, based on the following vote:

Joseph Barr: Yes (seconded motion to adjourn),  
Ida Cody: Yes,  
Kate Leary: Yes,  
Kate Loosian (made motion to adjourn): Yes,

Phyllis Marshall: Yes,  
Michael Mason: Absent,  
Chris Moore: Absent,  
Sandy Pooler: Yes,  
Jon Wallach: Absent,  
Timur Kaya Yontar: Yes.